



KICK OFF XLI Cycle International doctorate in Civil and Environmental Engineering

Get Started



[Learn More](#)

A.y. 2025/26

What's on the agenda today?



Welcome Greetings

Luca Solari

InDiCEE Coordinator

Gianni Bartoli

Dean and Director DICEA UniFI

Luca Romoli

Dean and Director DICI UniPI

Massimo Losa

Vice Coordinator

Klaus Thiele

Technische Universität Braunschweig



Presentations of the students of the XL Cycle

Just a short introduction
about you and your research

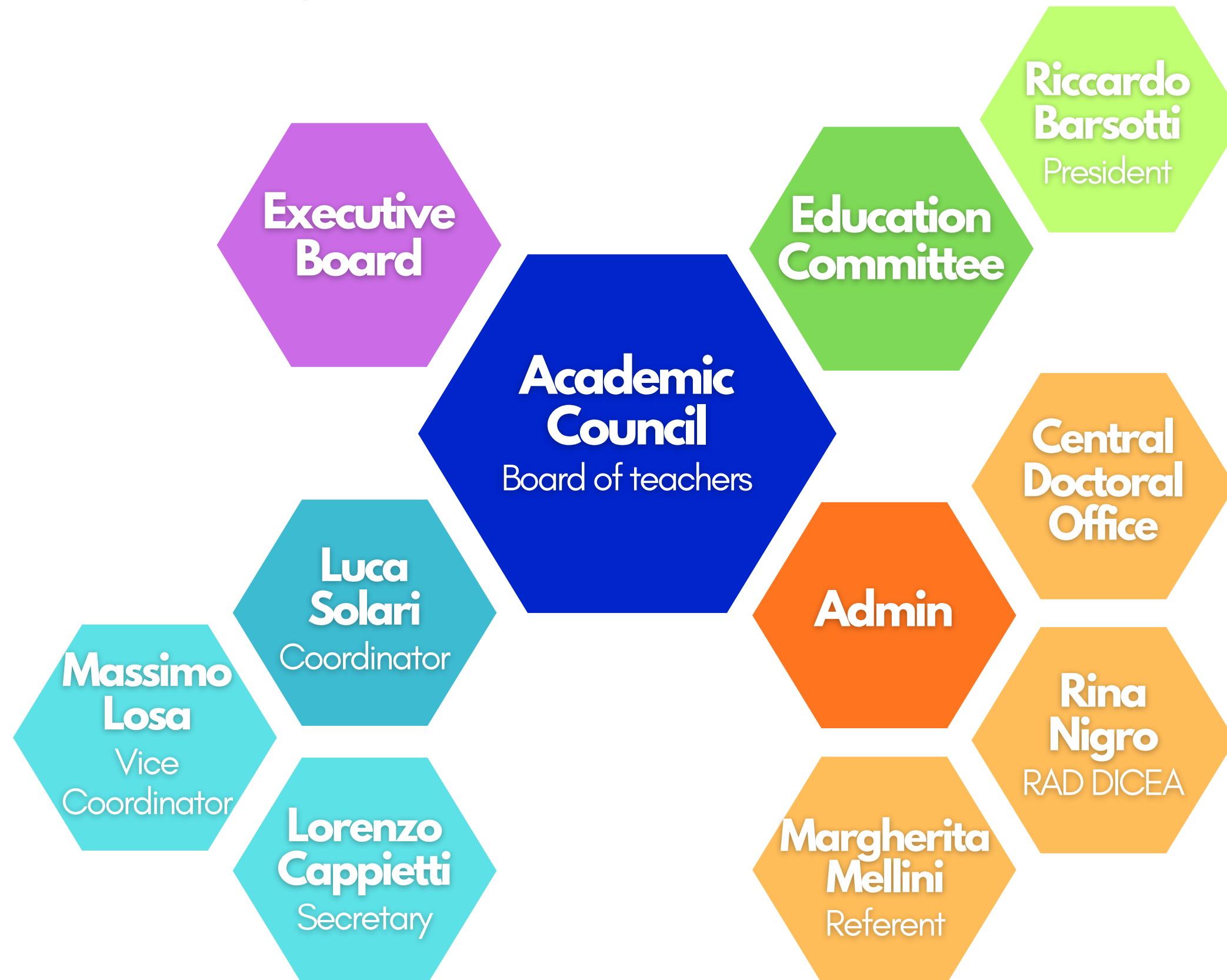


Introduction to administrative procedures

Margherita Mellini

will present you
career steps and
student services

Organization chart



student representatives



For any support, please contact also your **representatives** among all the PhD students in Dicea Department Council.

The representative is a very important figure in our organization, he/she has a key position between the board of teacher, the administration and the doctoral students. He/She is invited to attend to the meeting of the Board of Teacher of the program (usually online) and to the meeting of the Council of Department (usually once a month, in presence in Florence). The representatives are also members of various committees useful for the organization of the program, for example didactics, quality, etc.

**Alessandro
Montanino**

alessandro.montanino@unifi.it
elected in February 2025



**Alessandro
Alberti**

alessandro.alberti@unifi.it
elected in November 2025

InDiCEE Consortium



GIOVANI SÌ

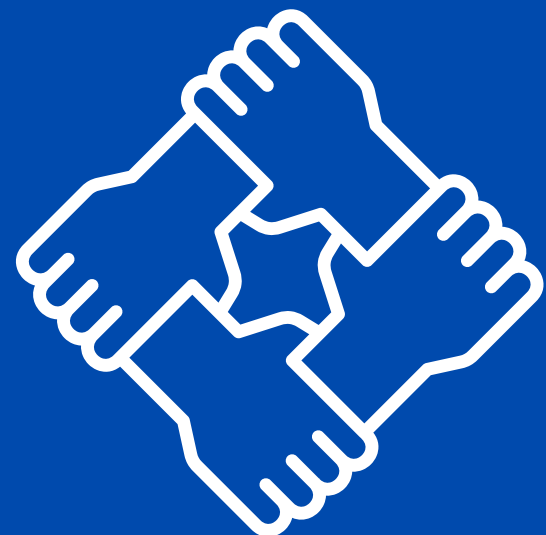


the international dimension

Within the knowledge triangle: Training, Research and Innovation,
internationalization is an integral and fundamental activity of our program.

Since the XVI cycle (2000) of the research doctorate, DICEA proposes an international PhD agreement with a **joint title**, in the field of Civil and Environmental Engineering, between the University of Florence and the **TU-Braunschweig** in Germany.

Individual cotutelle agreements with foreign universities
have been activated since the XXX cycle.



The joint or double title foresees a **joint co-tutoring** by Italian and foreign professors, with **compulsory stays** of the doctoral student of **at least 9 months** at the partner institution.

cotutelle agreements



The agreements can be for a joint or a double title.

To arrange a new cotutelle agreement please contact Margherita Mellini for any information.



**Find the right
partner to
develop your
research**

**Check
the availability
for a co-
tutorship**

**The cotutelle
agreement is
managed by
admin**

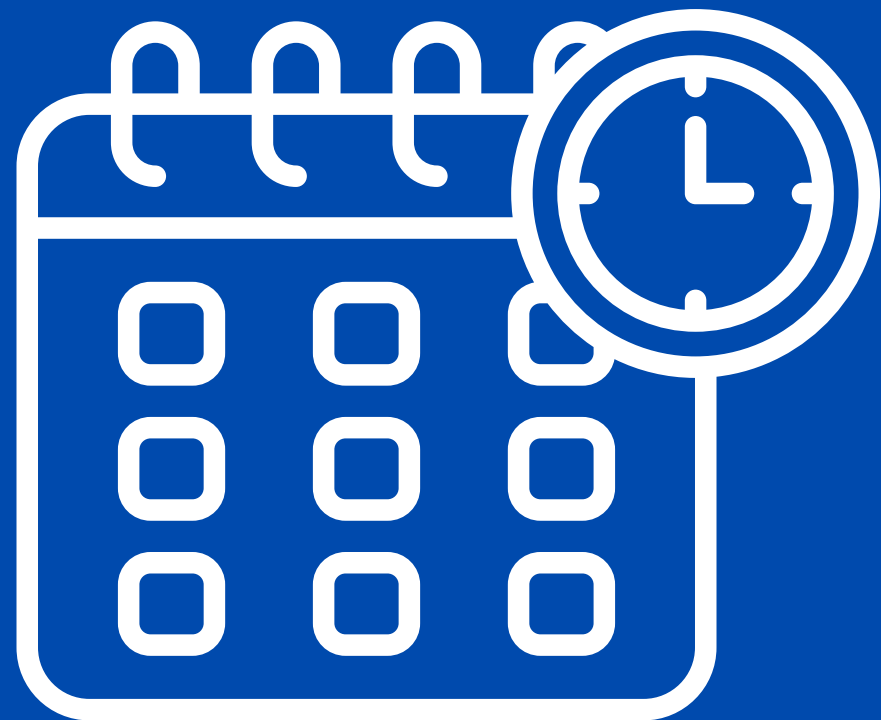
**Ready to
spend at the
partner
institution up
to 18 months**

important events



Plenary Meetings

These sessions focus on key academic milestones, including auditions for new students, annual progress reviews and final exam admissions. Additionally, the meetings facilitate public thesis defenses and internal Professors' Board discussions.



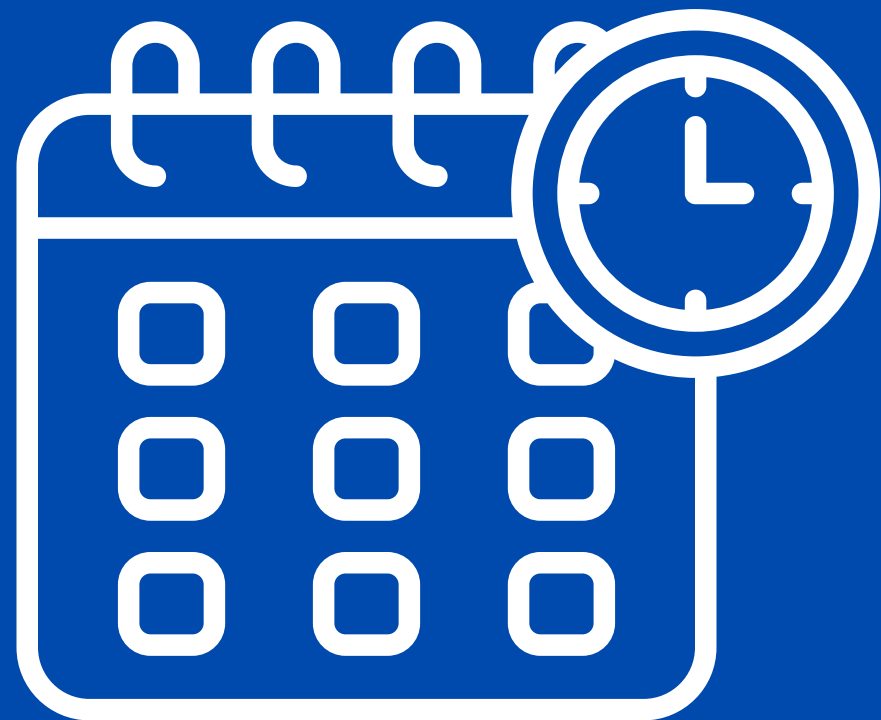
**NEXT APPOINTMENT
47th PLENARY MEETING
FALL 2026**

important events



PhD Day School of Engineering

Promoted by the four doctorate programs at the Engineering School Unifi. It aims to facilitate acquaintance among PhD students and facilitate contamination between knowledge and experiences in different research domains.



NEXT APPOINTMENT
4th PHD DAY
MAY 2026

important events

Final Exams

Doctoral candidates are strongly encouraged to attend the final dissertation defenses of their colleagues. Active participation is essential not only to foster a supportive and vibrant academic community but also to gain valuable insight into the evaluation process. Observing these sessions provides a crucial opportunity to understand the standards and expectations awaiting you at the end of your own research journey.



welcome to...



CHERENT	PINEL GETU	UniPI scholarship on General call	Francesco Morelli, Francesca Mattei
D'ANDRAIA	VALERIO	Pegaso Scholarship	Carlo Biagini
DUARTE CASTAÑEDA	NATHALIE ANDREA	UniPI scholarship on General call	Gabriella Caroti, Andrea Piemonte
EL HAKIMY	MOHAMED	UniFI scholarship on General call	Frida Bazzocchi, Vincenzo Di Naso, Cecilia Ciacci
MEHMOOD	AHSIN	Pegaso Scholarship	Walter Salvatore, Agnese Natali
MOCALI	ROSSELLA	Postion without scholarship	Marco Uzielli, Carlo Brandini
RUBINGER	SHIRA	Pegaso Scholarship	Giovanna Ranocchiai, Mario Fagone
SHEIKH GOODARZI	MEHDI	UniFI scholarship on General call	Enrica Caporali, Marco Lompi
ULKER	OZGE	Pegaso Scholarship	Massimo Losa, Chiara Riccardi

basic tips



If you need **information** take a look to:

- Unifi web site for the pages dedicated to the doctoral programs and on the intranet unifi (access with enrollment code and password).

- our web site www.indicee.unifi.it

Especially the pages dedicated to Student Services

Check periodically your **email** account,
KEEP YOURSELF UPDATED, PLEASE!



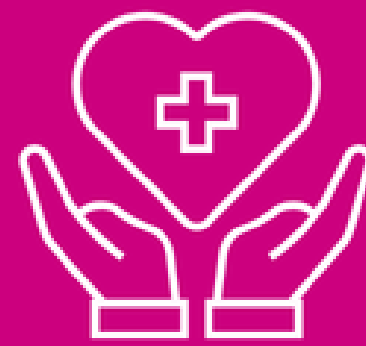
student services



**Training
program**



**Credit
recognition**



**Health &
Safety**



**Extra
activities**



Certificates



Insurance



Missions



**Mobility
funds**



Training program

TRAINING COURSES

24 ETCS - 1 ETCS/6 hours

Min 18 ETCS in internal courses
Possibilities: seminars, courses,
winter/summer schools.

COMPLEMENTARY SKILLS

6 ETCS - 1 ETCS/6 hours

Possibilities: seminars, workshops, laboratories,
courses.



[Training courses](#)

[Workshops and seminars](#)

[Complementary skills](#)

[Language courses](#)

In general:

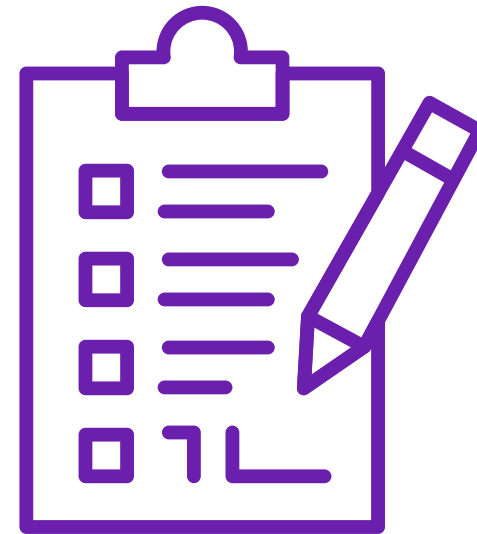
- Training plan approved before and after by the supervisor, final approval by the Didactic Commission
- The courses can be internal or external. The courses organized by the partner institution for the cotutelle agreement are considered as internal.
- Registration of participation in advance for internal courses to allow a better organization
- Doctorate students should attend the lessons in person. When hindered by some reason from attending in person, doctorate students could make use of the web streaming of the lessons, in all the cases in which this will be provided
- Verification of learning (positive judgement otherwise no recognition)
- No recognition of courses of master degree programs or conferences
- Mandatory presentation of detailed certificate of attendance for external courses
- All courses organized from Engineering Doctoral programs of Unifi or Unipi or IMT Lucca will be considered "internal"



If your study plan follows the rules, you can ask for the credits recognition at the end of all courses.



If your study plan needs to be **different for research motivations**, write an email with your tutor to the President of the Education Committee, prof. Riccardo Barsotti to get the approval.



**Make a
plan to
better
develop
your
research**

**Select with
your tutor
the courses
(internal
and
external)**

**Complete
your
training
and collect
the
certificates**

**At the end
present the
request of
recognition
to the
Committee**



All PhD students have to **fill out a form** about the risks in the workplace and attend the **mandatory training**.

This training consists of:

- general training course of 4 hours
- specific training course of 12 hours.

The general training course is preparatory to the specific training course.

For the general course (4 hours) in Italian:

Formazione online per il Personale (unifi.it) (accesso con credenziali di ateneo)

For the general course (4 hours) in English:

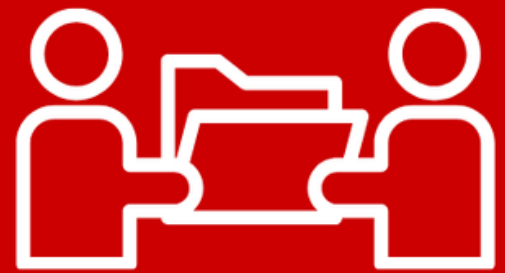
Platform moodle: <https://formstudelearning.unifi.it/course/view.php?id=1408>;

to enter you must use your credentials.

The enrollment key to this course is: Safety-2021



On March 4 and 6, 2026, from 9 am to 4pm there is a dedicated specific training in English. Please attend the first part by the end of February to be able to attend the specific training.

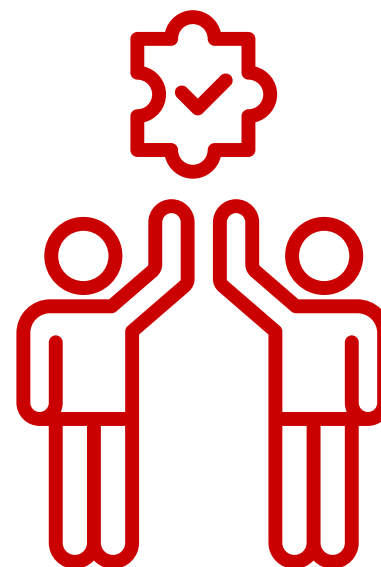


**Extra
activities**

The PhD program requests a
full-time commitment.



**You
receive a
proposal
for extra
activities**



**Check
with your
tutor if
compatible
with your
path**



**Present
well in
advance
the request**



**The
Academic
Council
gives the
approval**



Certificates

- For **certificates** related to your academic career and enrolment, please contact the **Central Doctoral Office** at [dottorato\(at\)unifi.it](mailto:dottorato@unifi.it).

A fee of €16 is required for the **duty stamp**, payable through the PagoPA system.

- For **declarations issued by the PhD Programme Coordinator**, please contact Margherita



For further details, please consult the dedicated pages on the UNIFI website, where all relevant information are also available on the UNIFI intranet (access with enrollment code and password).



Insurance

Since the Academic Year 2023/24 all the PhD students are covered by an **additional Accident Insurance** which covers some cases excluded from **INAIL insurance for accidents at work**.



So it's not requested the payment of the additional accident policy.

**For more information about the Unifi Insurance coverage
please visit the [dedicated page](#)**



Missions

You are on mission when you travel in Italy (outside Florence or Pisa) or around the world for **more than 4 hours** for reasons linked to your research.



Please check the dedicated section on DICEA website.



**You manage
all the procedure
ONLINE
(Access with
enrollment code and
password)**

**BEFORE THE
MISSION
You need to be
AUTHORIZED by
your Tutor and our
Director**

**AFTER THE MISSION
You can ask the
refund
for travel expenses**

**ANTICIPATION
Eventually for 100%
of registration fees
and 75% of travel
expenses**



Missions

PLEASE NOTE



- Try to limit the use of **private vehicles** only to the **specific conditions** provided
 - Always deliver the **original documentation** to the secretariat
 - Be sure about the **resources available** before the authorization (ask to Margherita!)
- Request the **authorization even without refund**, to be covered by the insurance in any case
 - If the mission is abroad fill the forms related to the **increasing of the scholarship** (if entitled) and the validity for the period of staying abroad



**Mobility
funds**

There are two ways of financing your mobility:

- **MOBILITY FUNDS**

4872 euros circa for your missions

- **50% INCREASING OF THE SCHOLARSHIP**

for the period abroad (on daily base)

They are two separate paths with separate documents.



Additional scholarship opportunities ONLY FOR MOBILITY SUPPORT





**Mobility
funds**



FOR THE 50% INCREASING OF THE SCHOLARSHIP
there are special forms for **authorization** (before)
and **confirmation** (after, with the exact period spent abroad).
You can find them on our website.

- There isn't a minimum period, fill it also for short periods, the amount it is calculated **daily**
- Authorization can be asked for any period abroad linked to the research even in a place **different** from the country of the cotutelle agreement.
- Confirmation should be sent at the end of every month (by the 5th of the following) or after the end of the total period
- In case you forgot to send the confirmation in time, you are going to receive the increasing in the first payment available.
- For a period longer than 6 months, authorization must be given by the Academic Board with a resolution of the Council.
- The sum of the periods indicated with the confirmation will count for the **validity of the total period abroad mandatory for every cycle, for any doctoral students**

