



UNIVERSITÀ  
DEGLI STUDI  
FIRENZE



UNIVERSITÀ  
DI PISA

# KICK OFF XLI Cycle International doctorate in Civil and Environmental Engineering

Get Started →

Learn More

A.y. 2025/26

# What's on the agenda today?



## Welcome Greetings

**Luca Solari**

InDiCEE Coordinator

**Gianni Bartoli**

Dean and Director DICEA UniFI

**Luca Romoli**

Dean and Director DICI UniPI

**Massimo Losa**

Vice Coordinator

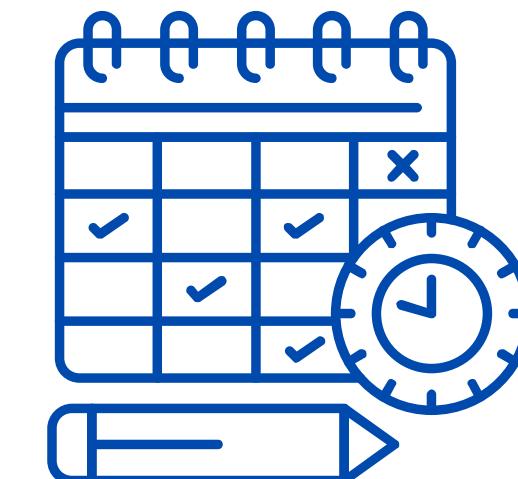
**Klaus Thiele**

Technische Universität Braunschweig



## Presentations of the students of the XL Cycle

Just a short introduction about you and your research



## Introduction to administrative procedures

**Margherita Mellini**

will present you career steps and student services

# Organization chart



# student representatives



For any support, please contact also your **representatives** among all the PhD students in Dicea Department Council.

The representative is a very important figure in our organization, he/she has a key position between the board of teacher, the administration and the doctoral students. He/She is invited to attend to the meeting of the Board of Teacher of the program (usually online) and to the meeting of the Council of Department (usually once a month, in presence in Florence). The representatives are also members of various committees useful for the organization of the program, for example didactics, quality, etc.

**Alessandro  
Montanino**

alessandro.montanino@unifi.it  
elected in February 2025



**Alessandro  
Alberti**

alessandro.alberti@unifi.it  
elected in November 2025

# InDICEE Consortium



UNIVERSITÀ  
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Technische  
Universität  
Braunschweig



GIOVANISI



Regione Toscana

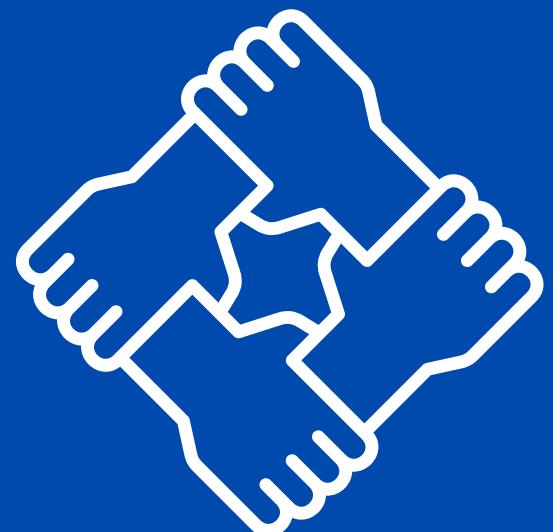


# the international dimension

Within the knowledge triangle: Training, Research and Innovation, **internationalization** is an integral and fundamental activity of our program.

Since the XVI cycle (2000) of the research doctorate, DICEA proposes an international PhD agreement with a **joint title**, in the field of Civil and Environmental Engineering, between the University of Florence and the **TU-Braunschweig** in Germany.

**Individual cotutelle agreements** with foreign universities have been activated since the XXX cycle.



The joint or double title foresees a **joint co-tutoring** by Italian and foreign professors, with **compulsory stays** of the doctoral student of **at least 9 months** at the partner institution.

# cotutelle agreements



The agreements can be for a joint or a double title.

To arrange a new cotutelle agreement please contact Margherita Mellini for any information.



**Find the right partner to develop your research**

**Check the availability for a co-tutorship**



**The cotutelle agreement is managed by admin**



**Ready to spend at the partner institution up to 18 months**

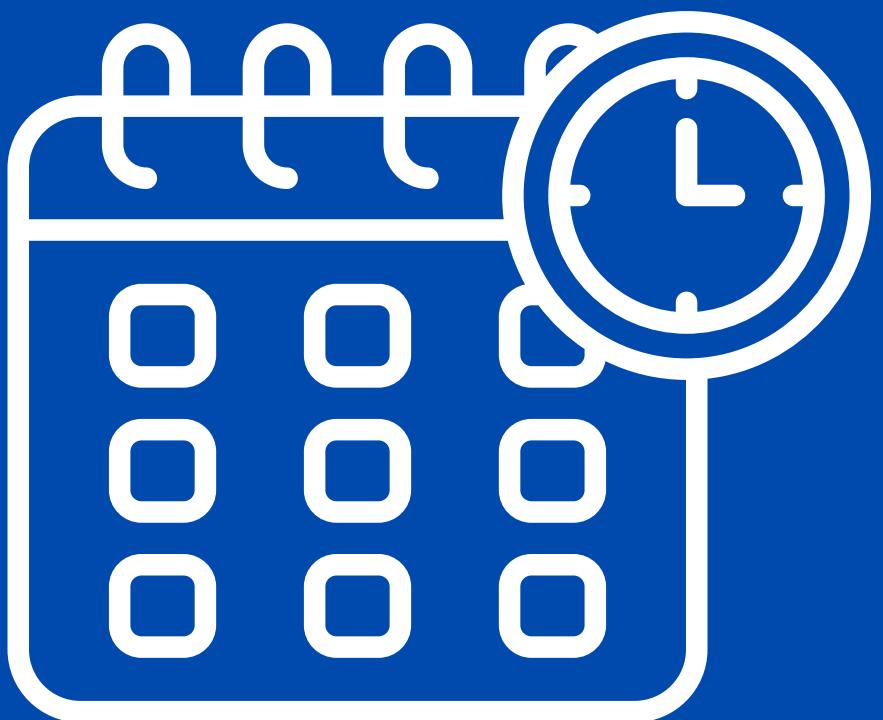
# important events



## Plenary Meetings

These sessions focus on key academic milestones, including auditions for new students, annual progress reviews and final exam admissions.

Additionally, the meetings facilitate public thesis defenses and internal Professors' Board discussions.



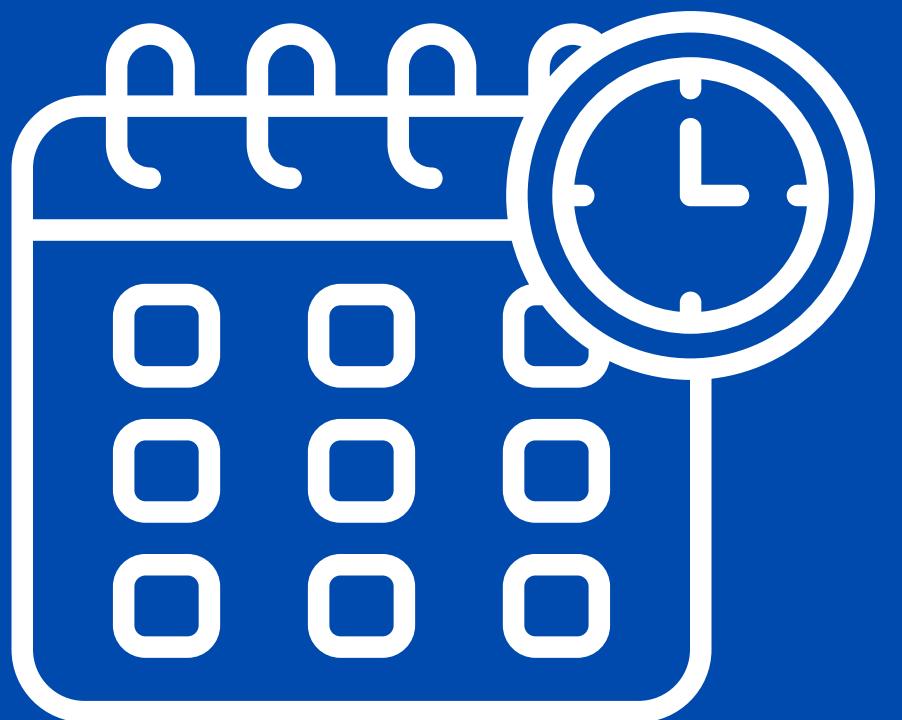
**NEXT APPOINTMENT  
47th PLENARY MEETING  
FALL 2026**

# important events



## PhD Day School of Engineering

Promoted by the four doctorate programs at the Engineering School Unifi. It aims to facilitate acquaintance among PhD students and facilitate contamination between knowledge and experiences in different research domains.

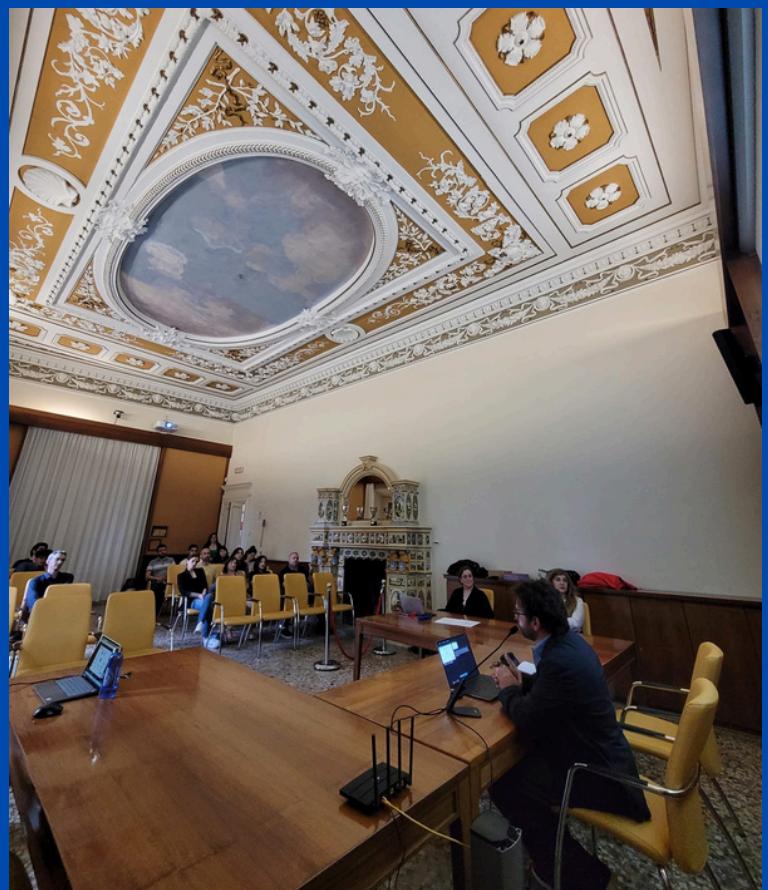


**NEXT APPOINTMENT  
4th PHD DAY  
MAY 2026**

# important events

## Final Exams

Doctoral candidates are strongly encouraged to attend the final dissertation defenses of their colleagues. Active participation is essential not only to foster a supportive and vibrant academic community but also to gain valuable insight into the evaluation process. Observing these sessions provides a crucial opportunity to understand the standards and expectations awaiting you at the end of your own research journey.



# welcome to...



<b>CHERENT</b>	<b>PINEL GETU</b>	<b>UniPI scholarship on General call</b>	<b>Francesco Morelli, Francesca Mattei</b>
<b>D'ANDRAIA</b>	<b>VALERIO</b>	<b>Pegaso Scholarship</b>	<b>Carlo Biagini</b>
<b>DUARTE CASTAÑEDA</b>	<b>NATHALIE ANDREA</b>	<b>UniPI scholarship on General call</b>	<b>Gabriella Caroti, Andrea Piemonte</b>
<b>EL HAKIMY</b>	<b>MOHAMED</b>	<b>UniFI scholarship on General call</b>	<b>Frida Bazzocchi, Vincenzo Di Naso, Cecilia Ciacci</b>
<b>MEHMOOD</b>	<b>AHSIN</b>	<b>Pegaso Scholarship</b>	<b>Walter Salvatore, Agnese Natali</b>
<b>MOCALI</b>	<b>ROSSELLA</b>	<b>Postion without scholarship</b>	<b>Marco Uzielli, Carlo Brandini</b>
<b>RUBINGER</b>	<b>SHIRA</b>	<b>Pegaso Scholarship</b>	<b>Giovanna Ranocchiai, Mario Fagone</b>
<b>SHEIKH GOODARZI</b>	<b>MEHDI</b>	<b>UniFI scholarship on General call</b>	<b>Enrica Caporali, Marco Lompi</b>
<b>ULKER</b>	<b>OZGE</b>	<b>Pegaso Scholarship</b>	<b>Massimo Losa, Chiara Riccardi</b>

# basic tips



If you need **information** take a look to:

- Unifi web site for the pages dedicated to the doctoral programs and on the intranet unifi (access with enrollment code and password).
  - our web site [www.indicee.unifi.it](http://www.indicee.unifi.it)

Especially the pages dedicated to Student Services

Check periodically your **email** account,  
KEEP YOURSELF UPDATED, PLEASE!



# student services



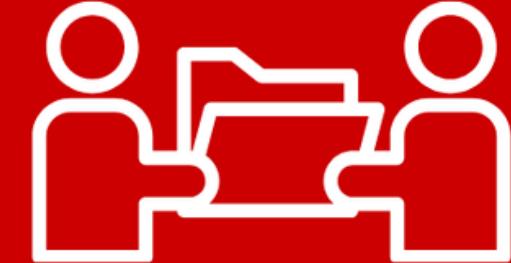
**Training  
program**



**Credit  
recognition**



**Health &  
Safety**



**Extra  
activities**



**Certificates**



**Insurance**



**Missions**



**Mobility  
funds**



# Training program

## TRAINING COURSES

**24 ETCS - 1 ETCS/6 hours**

Min 18 ETCS in internal courses

Possibilities: seminars, courses,  
winter/summer schools.

## COMPLEMENTARY SKILLS

**6 ETCS - 1 ETCS/6 hours**

Possibilities: seminars, workshops, laboratories,  
courses.

[Training courses](#)

[Workshops and seminars](#)

[Complementary skills](#)

[Language courses](#)

In general:

- Training plan approved before and after by the supervisor, final approval by the Didactic Commission
- The courses can be internal or external. The courses organized by the partner institution for the cotutelle agreement are considered as internal.
- Registration of participation in advance for internal courses to allow a better organization
- Doctorate students should attend the lessons in person. When hindered by some reason from attending in person, doctorate students could make use of the web streaming of the lessons, in all the cases in which this will be provided
- Verification of learning (positive judgement otherwise no recognition)
- No recognition of courses of master degree programs or conferences
- Mandatory presentation of detailed certificate of attendance for external courses
- All courses organized from Engineering Doctoral programs of Unifi or Unipi or IMT Lucca will be considered "internal"

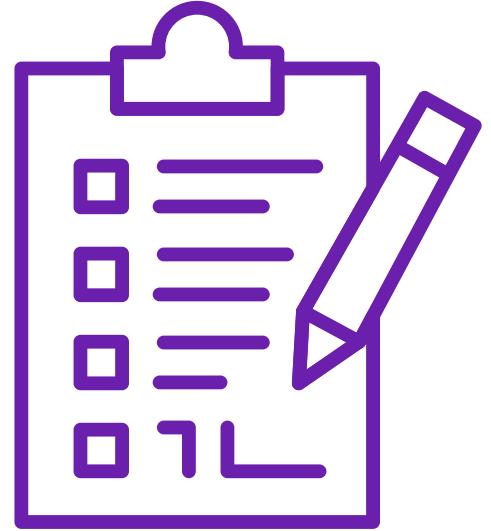




## Credit recognition

If your study plan follows the rules, you can ask for the credits recognition at the end of all courses.

If your study plan needs to be **different for research motivations**, write an email with your tutor to the President of the Education Committee, prof. [Riccardo Barsotti](#) to get the approval.



**Make a plan to better develop your research**

**Select with your tutor the courses (internal and external)**

**Complete your training and collect the certificates**

**At the end present the request of recognition to the Committee**



## Health & Safety

All PhD students have to **fill out a form** about the risks in the workplace and attend the **mandatory training**.

This training consists of:

- general training course of 4 hours
- specific training course of 12 hours.

The general training course is preparatory to the specific training course.

For the general course (4 hours) in Italian:

Formazione online per il Personale (unifi.it) (accesso con credenziali di ateneo)

For the general course (4 hours) in English:

Platform moodle: <https://formstudelearning.unifi.it/course/view.php?id=1408>;

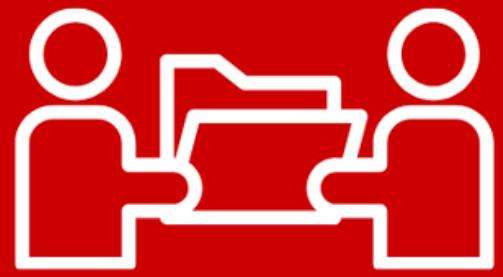
to enter you must use your credentials.

The enrollment key to this course is: Safety-2021



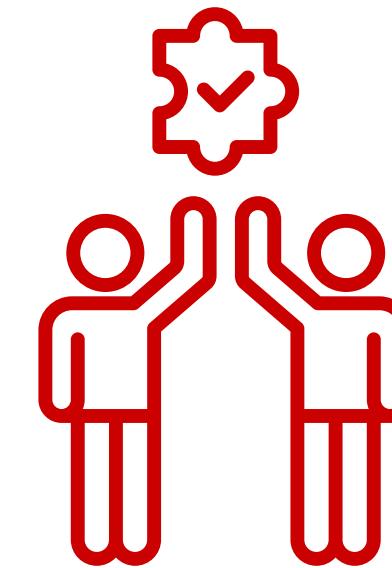
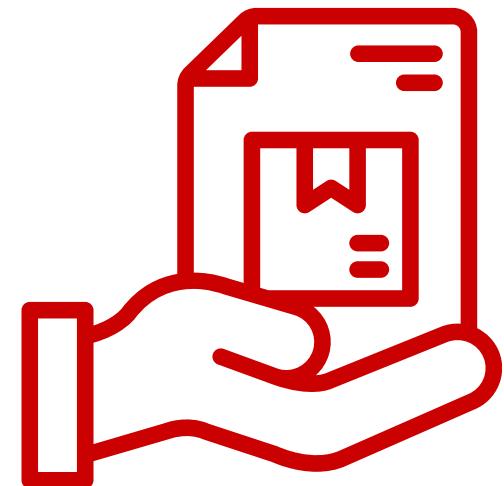
**On March 4 and 6, 2026, from 9 am to 4pm  
there is a dedicated specific training in English.  
Please attend the first part by the end of February  
to be able to attend the specific training.**





## Extra activities

The PhD program requests a **full-time** commitment.



You receive a proposal for extra activities

Check with your tutor if compatible with your path

Present well in advance the request

The Academic Council gives the approval



## Certificates

- For **certificates** related to your academic career and enrolment, please contact the **Central Doctoral Office** at dottorato(at)unifi.it. A fee of €16 is required for the **duty stamp**, payable through the PagoPA system.
- For **declarations issued by the PhD Programme Coordinator**, please contact Margherita

**For further details, please consult the dedicated pages on the UNIFI website, where all relevant information are also available on the UNIFI intranet (access with enrollment code and password).**





## Insurance

Since the Academic Year 2023/24 all the PhD students are covered by an **additional Accident Insurance** which covers some cases excluded from **INAIL insurance for accidents at work**.



So it's not requested the payment of the additional accident policy.

**For more information about the Unifi Insurance coverage  
please visit the dedicated page**



## Missions

You are on mission when you travel in Italy (outside Florence or Pisa) or around the world for **more than 4 hours** for reasons linked to your research. Please check the dedicated section on DICEA website.



**You manage all the procedure ONLINE (Access with enrollment code and password)**



**BEFORE THE MISSION**  
**You need to be AUTHORIZED by your Tutor and our Director**



**AFTER THE MISSION**  
**You can ask the refund for travel expenses**



**ANTICIPATION**  
**Eventually for 100% of registration fees and 75% of travel expenses**



## Missions

### PLEASE NOTE

- Try to limit the use of **private vehicles** only to the **specific conditions** provided
  - Always deliver the **original documentation** to the secretariat
  - Be sure about the **resources available** before the authorization (ask to Margherita!)
  - Request the **authorization even without refund**, to be covered by the insurance in any case
  - If the mission is abroad fill the forms related to the **increasing of the scholarship** (if entitled) and the validity for the period of staying abroad





## Mobility funds

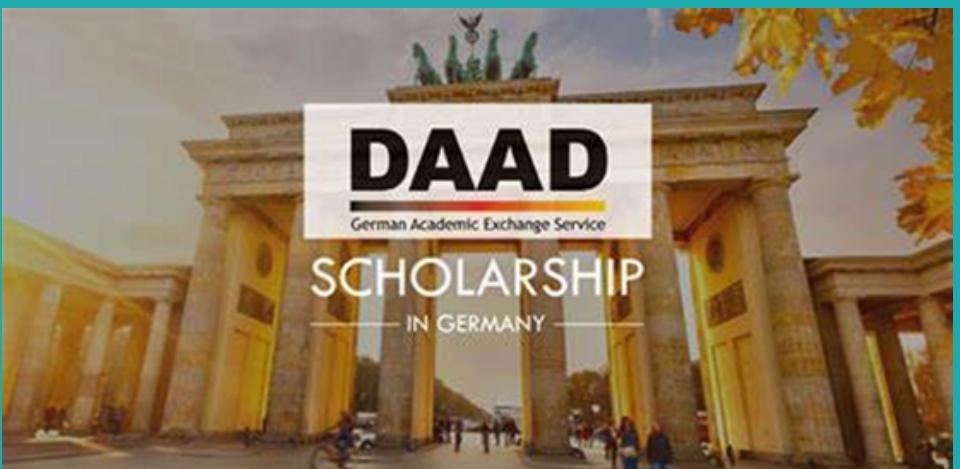
There are two ways of financing your mobility:

- **MOBILITY FUNDS**  
4872 euros circa for your missions
- **50% INCREASING OF THE SCHOLARSHIP**  
for the period abroad (on daily base)



They are two separate paths with separate documents.

## Additional scholarship opportunities ONLY FOR MOBILITY SUPPORT





## Mobility funds

FOR THE 50% INCREASING OF THE SCHOLARSHIP there are special forms for **authorization** (before) and **confirmation** (after, with the exact period spent abroad). You can find them on our website.



- There isn't a minimum period, fill it also for short periods, the amount it is calculated **daily**
- Authorization can be asked for any period abroad linked to the research even in a place **different** from the country of the cotutelle agreement.
- Confirmation should be sent at the end of every month (by the 5th of the following) or after the end of the total period
- In case you forgot to send the confirmation in time, you are going to receive the increasing in the first payment available.
- For a period longer than 6 months, authorization must be given by the Academic Board with a resolution of the Council.
- The sum of the periods indicated with the confirmation will count for the **validity of the total period abroad mandatory for every cycle, for any doctoral students**



**THANK YOU FOR  
YOUR ATTENTION**